Attachment A

Below is the text of the proposed rule change. Proposed new language is underlined; proposed deletions are in brackets.

2230. Customer Account Statements and Confirmations

[2340]2231. Customer Account Statements

(a) General

Except as otherwise provided by paragraph (b), each general securities member shall, with a frequency of not less than once every calendar quarter, send a statement of account ("account statement") containing a description of any securities positions, money balances, or account activity to each customer whose account had a security position, money balance, or account activity during the period since the last such statement was sent to the customer. In addition, each general securities member shall include in the account statement a statement that advises the customer to report promptly any inaccuracy or discrepancy in that person's account to his or her brokerage firm. (In cases where the customer's account is serviced by both an introducing and clearing firm, each general securities member must include in the advisory a reference that such reports be made to both firms.) Such statement also shall advise the customer that any oral communications should be re-confirmed in writing to further protect the customer's rights, including rights under the Securities Investor Protection Act (SIPA).

- (b) Delivery Versus Payment/Receive Versus Payment (DVP/RVP) Accounts

 Quarterly account statements need not be sent to a customer pursuant to paragraph
 (a) of this Rule if:
 - (1) the customer's account is carried solely for the purpose of execution on a DVP/RVP basis;
 - (2) all transactions effected for the account are done on a DVP/RVP basis in conformity with Rule 11860;
 - (3) the account does not show security or money positions at the end of the quarter (provided, however that positions of a temporary nature, such as those arising from fails to receive or deliver, errors, questioned trades, dividend or bond interest entries and other similar transactions, shall not be deemed security or money positions for the purpose of this paragraph (b));
 - (4) the customer consents to the suspension of such statements in writing. The member must maintain such consents in a manner consistent with [NASD Rule 3110]FINRA Rule 4511[and SEA Rule 17a-4];

- (5) the member undertakes to provide any particular statement or statements to the customer promptly upon request; and
- (6) the member undertakes to promptly reinstate the delivery of such statements to the customer upon request.

Nothing in this Rule shall be seen to qualify or condition the obligations of a member under SE[C]A Rule 15c3-[2]3(j)(1) concerning quarterly notices of free credit balances on statements.

(c) **DPP/REIT Securities**

(1) (A) Voluntary Estimated Value

A general securities member may provide a per share estimated value for a direct participation program ("DPP") or real estate investment trust ("REIT") security on an account statement, provided the member meets the conditions of paragraphs [(b)](c)(2) and (3) below.

(B) Mandatory Estimated Value

If the annual report of a DPP or REIT includes a per share estimated value for a DPP or REIT security that is held in the customer's account or included on the customer's account statement, a general securities member must include an estimated value from the annual report, an independent valuation service, or any other source, in the first account statement issued by the member thereafter, provided that the member meets the conditions of paragraphs [(b)](c)(2) and (3) below.

- (2) A member may only provide a per share estimated value for a DPP or REIT security on an account statement if the estimated value has been developed from data that is as of a date no more than 18 months prior to the date that the statement is issued.
- (3) If an account statement provides an estimated value for a DPP or REIT security, it must include:
 - (A) a brief description of the estimated value, its source, and the method by which it was developed; and
 - (B) disclosure that DPP or REIT securities are generally illiquid, and that the estimated value may not be realized when the investor seeks to liquidate the security.
- (4) Notwithstanding the requirement in paragraph [(b)](c)(1)(B), a member must refrain from including a per share estimated value for a DPP or REIT security on an account statement if the member can demonstrate the value

was inaccurate as of the date of the valuation or is no longer accurate as a result of a material change in the operations or assets of the program or trust.

- (5) If an account statement does not provide an estimated value for a DPP or REIT security, it must include disclosure that:
 - (A) DPP or REIT securities are generally illiquid;
 - (B) the value of the security will be different than its purchase price; and
 - (C) if applicable, that accurate valuation information is not available.

(d) Definitions

For purposes of this Rule, the following terms will have the stated meanings:

- (1) "account activity" includes, but is not limited to, purchases, sales, interest credits or debits, charges or credits, dividend payments, transfer activity, securities receipts or deliveries, [and/]or journal entries relating to securities or funds in the possession or control of the member.
- (2) a "general securities member" refers to any member that conducts a general securities business and is required to calculate its net capital pursuant to the provisions of SE[C]A Rule 15c3-1(a). Notwithstanding the foregoing definition, a member that does not carry customer accounts and does not hold customer funds or securities is exempt from the provisions of this [section] Rule.
- (3) "direct participation program" or "direct participation program security" refers to the publicly issued equity securities of a direct participation program as defined in Rule [2810] 2310 (including limited liability companies), but does not include securities on deposit in a registered securities depository and settled regular way, securities listed on a national securities exchange, or any program registered as a commodity pool with the [Commodities]Commodity Futures Trading Commission.
- (4) "real estate investment trust" or "real estate investment trust security" refers to the publicly issued equity securities of a real estate investment trust as defined in Section 856 of the Internal Revenue Code, but does not include securities on deposit in a registered securities depository and settled regular way or securities listed on a national securities exchange.
- (5) "annual report" means the most recent annual report of the DPP or REIT distributed to investors pursuant Section 13(a) of the <u>Exchange</u> Act.

(6) a "DVP/RVP account" is an arrangement whereby payment for securities purchased is made to the selling customer's agent [and/]or delivery of securities sold is made to the buying customer's agent in exchange for payment at time of settlement, usually in the form of cash.

(e) Exemptions

Pursuant to the Rule 9600 Series, [NASD] <u>FINRA</u> may exempt any member from the provisions of this Rule for good cause shown.

• • • Supplementary Material: -----

- .01 Compliance with Rule 4311 (Carrying Agreements). Members are reminded of their obligations under Rule 4311, including specifically the rights and obligations of the carrying firm under Rule 4311(c)(2) that generally requires each carrying agreement in which accounts are to be carried on a fully disclosed basis to expressly allocate to the carrying firm the responsibility for the safeguarding of funds and securities for the purposes of SEA Rule 15c3-3 and for preparing and transmitting statements of account to customers.
- .02 Transmission of Customer Account Statements to Other Persons. Except as required to comply with NASD Rule 3050 and Incorporated NYSE Rule 407, a member may not address or send account statements or other communications relating to a customer's account to other persons or entities or in care of a person holding power of attorney over the customer's account unless (a) the customer has provided written instructions to the member to send such statements or other communications to such person or entity or in care of a person holding power of attorney over the customer's account; and (b) the member sends duplicates of such statements or other communications in accordance with this Rule directly to the customer either in paper format or electronically as provided in Supplementary Material. 03 below;
- .03 Use of Electronic Media to Satisfy Delivery Obligations. Members may satisfy their delivery obligations under this Rule by using electronic media, subject to compliance with standards established by the SEC on the use of electronic media for delivery purposes.
- .04 Compliance with FINRA Rule 3150 (Holding of Customer Mail). A member is permitted to hold customer mail, including customer account statements or other communications relating to a customer's account, subject to the requirements of Rule 3150.
- <u>.05 Information to be Disclosed on Statement.</u> Customer account statements must clearly and prominently disclose on the front of the statement:
- (a) the identity of the introducing firm and clearing firm (if different) and their respective contact information for customer service. The identity of the clearing firm and

its contact information for customer service may appear on the back of the statement provided such information is in "bold" or "highlighted" letters;

- (b) that the clearing firm is a member of SIPC; and
- (c) the opening and closing balances for the account.

.06 Assets Externally Held and Included on Statements Solely as a Service to Customers. Where a customer account statement includes assets that the member does not hold on behalf of the customer and that are not included on the member's books and records, such assets must be clearly and distinguishably separated on the statement. The statement must:

- (a) <u>clearly indicate that such externally held assets are included on the statement solely as a courtesy to the customer;</u>
- (b) <u>disclose that information (including valuation) for such externally held</u> <u>assets included on the statement is derived from the customer or other</u> <u>external source for which the member is not responsible, and</u>
- (c) identify that such externally held assets may not be covered by SIPC.
- .07 Use of Logos, Trademarks, etc. Where the logo, trademark or other similar identification of a person (other than the introducing firm or clearing firm) appears on a customer account statement, the identity of such person(s) and the relationship to the introducing, clearing or other firm included on the statement must be provided and may not be used in a manner that is misleading or causes customer confusion.
- .08 Use of Summary Statements. Where a member holds a customer's account and another person(s) who separately offers financial related products or services to the same customer (e.g. mutual fund sales and custodial services, banking products and services, insurance products and services, securities products and services, etc.) seek to jointly formulate or distribute their respective customer account statements together with a statement summarizing or combining assets held in different accounts ("summary statement") the member is required to:
 - (a) in the summary statement:
 - (1) indicate that the "summary statement" is provided for informational purposes and includes assets held at different entities;
 - (2) identify each entity from which information is provided or assets being held are included, their relationship with each other (*e.g.*, parent, subsidiary or affiliated organization), and their respective functions (introducing firm, carrying firm, fund distributor, banking or insurance product provider, etc.);

- (3) clearly distinguish between assets held or categories of assets held by each entity included in the summary;
- (4) identify the customer's account number at each entity and provide contact information for customer service at each entity; if the customer's account number and the contact information for customer service at each entity are included on their respective account statements, then such information need not be included on the summary statement; and
 - (5) identify each entity that is a member of SIPC.
- (b) Ensure that to the extent that the summary statement aggregates the values of the various accounts summarized or portions thereof, such aggregation is recognizable as having been arithmetically derived from the separately stated totals or their components.
- (c) Distinguish the beginning and end of each separate statement (*e.g.*, summary, brokerage, mutual fund, banking, insurance, etc.) by color, pagination or other distinct form of demarcation.
- (d) Ensure that there is a written agreement between the clearing firm and each other person jointly formulating or distributing its respective customer account statements attesting that each such person has developed procedures and controls for reviewing and testing the accuracy of the information included on its respective statements; and
 - (e) Ensure that the summary statement complies with Rule 2231.

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Text of Incorporated NYSE Rule and NYSE Rule Interpretation to be Deleted in the Transitional Rulebook

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Incorporated NYSE Rule

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Rule 409. Statements of Accounts to Customers

- [(a) Except with the permission of the Exchange, or as otherwise provided by this paragraph, member organizations shall send to their customers statements of account showing security and money positions and entries at least quarterly to all accounts having an entry, money or security position during the preceding quarter. Quarterly statements need not be sent to a customer pursuant to Rule 409(a) if:]
 - [1) the customer's account is carried solely for the purpose of execution on a Delivery versus Payment/Receive versus Payment basis (DVP/RVP);]

- [2) all transactions effected for the account are done on a DVP/RVP basis in conformity with Rule 387;]
- [3) the account does not show security or money positions at the end of the quarter;]
- [4) the customer consents to the suspension of such statements in writing. Such consents must be maintained by the member organization in a manner consistent with Exchange Rule 440 and Rule 17a-4 under the Securities Exchange Act of 1934;]
- [5) the member organization undertakes to provide any particular statement or statements to the customer promptly upon request; and]
- [6) the member organization undertakes to promptly reinstate the delivery of such Statements to the customer upon request.]

[Nothing in this rule shall be seen to qualify or condition the obligations of a member organization under SEC Rule 15c3-2 concerning quarterly notices of free credit balances on statements.]

[For purposes of this rule, a DVP/RVP account is an arrangement whereby payment for securities purchased is to be made to the selling customer's agent and/or delivery of securities sold is to be made to the buying customer's agent in exchange for payment at time of settlement, usually in the form of cash.]

- [(b) Reserved.] [No member organization shall address confirmations, statements or other communications to a nonmember customer]
 - [(1) in care of a person holding power of attorney over the customer's account unless either (A) the customer has instructed the member organization in writing to send such confirmations, statements or other communications in care of such person, or (B) duplicate copies are sent to the customer at some other address designated in writing by him; or]
 - [(2) at the address of any member, member organization, or in care of a partner, stockholder who is actively engaged in the member corporation's business or employee of any member organization. The Exchange may upon written request therefore waive these requirements.]
- [(c) Reserved.] [Rescinded October 6, 1978. (See SEC Rule 10b-10).]
- [(d) Reserved.] [Rescinded July 1, 1970. (See SEC Rule 10b-16).]
- [(e) <u>Reserved.</u>] [Each statement of account sent to a customer pursuant to this rule shall bear a legend as follows:]

- [(1) A legend that reads: "A financial statement of this organization is available for your personal inspection at its offices, or a copy of it will be mailed upon your written request."]
- [(2) A legend that advises customers to report promptly any inaccuracy or discrepancy in that person's account to his or her brokerage firm. If a customer's account is subject to a clearing agreement pursuant to Rule 382, the legend must advise that such notification be sent to both the introducing firm and the clearing firm. The legend must also advise the customer that any oral communications with either the introducing firm or the clearing firm should be re-confirmed in writing in order to further protect the customer's rights, including its rights under the Securities Investor Protection Act (SIPA).]

[**(f)** Reserved.]¹

[(g) Reserved.] [Member organizations carrying margin accounts for customers should send duplicate copies of monthly statements of guaranteed accounts to the respective guarantors unless such guarantors have specifically declared in writing that they do not wish such statements sent to them.]

• • • Supplementary Material: -----

[.10 Reserved.] [Exceptions to Rule 409(b) [¶2409]]

[The provisions of Rule 409(b), above, are not considered applicable to the following:]

- [(1) General or special partners or holders of voting or non-voting stock other than any freely transferable security of member organizations.]
- [(2) Employees of member organizations.]
- [(3) Persons who maintain desk space at the office of a member or member organization and who thereby establish such office as their place of business.]
- [(4) Corporations of which partners, stockholders or employees are officers or directors, and corporation accounts over which such persons have powers of attorney, provided, in each such case, the partner, stockholder or employee is duly authorized by the corporation to receive communications covering the account.]

Paragraph (f) of NYSE Rule 409 was deleted from the Consolidated FINRA Rulebook with the approval of Rule FINRA 2232. <u>See</u> Securities Exchange Act Release No. 63150 (October 21, 2010), 75 FR 66173 (October 27, 2010) (Order Approving File No. SR-FINRA-2009-058).

- [(5) Trust accounts, when a partner, stockholder or employee of a member organization is a trustee and has been duly authorized by all other trustees to receive communications covering the account.]
- [(6) Estate accounts, when a partner, stockholder or employee of a member organization is an executor or administrator of the estate and has been duly authorized by all other executors or administrators to receive communications covering the account.]
- [(7) Upon the written instructions of a customer and with the written approval of a member or supervisor of a member organization, a member organization may hold mail for a customer who will not be at his usual address for the period of his absence, but (a) not to exceed two months if the organization is advised that such customer will be on vacation or traveling or (b) not be exceed three months if the customer is going abroad.]

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NYSE Rule Interpretation

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RULE 409 STATEMENTS OF ACCOUNTS TO CUSTOMERS

[(a)]

[/01 Reserved.]²

[/02 Information to be Disclosed]

[Statements of accounts to customers must clearly and prominently disclose on the front of the statement:]

- [1. the identity of the introducing and carrying organization and their respective phone numbers for service¹;]
 - [1] The SEC has stated that under the Securities Exchange Act Rule 15c3-1(a)(2)(iv), certain carrying firms must issue customer account statements, and the account statements must contain the name and telephone number of a person at the carrying firm who the customer can contact with inquiries regarding the account (See SEA Release No. 34-31511, dated November 24, 1992). The phone number of the carrying organization may appear on the back of the

Rule 409(a)/01 (Applicability) was deleted from the Consolidated FINRA Rulebook with the approval of FINRA Rule 4311 (Carrying Agreements). See Securities Exchange Act Release No. 63999 (March 1, 2011), 76 FR 12380 (March 7, 2011) (Order Approving File No. SR-FINRA-2010-061).

statement. If it does, it must be in "bold" or "highlighted" letters.]

- [2. that the carrying organization is a member of SIPC;]
- [3. the opening and closing balances for the account.]

[/03 Use of Third Party Agents]

[Prior to utilizing a "third party agent" to prepare and/or transmit statements of accounts to customers, a member organization shall represent/undertake in writing to the Exchange that:]

- [1. The third party is acting as agent for the member organization;]
- [2. the member organization retains responsibility for compliance with Rule 409(a);]
- [3. the member organization has developed procedures/controls for reviewing and testing the accuracy of statements of accounts prepared and/or transmitted by the third party agent;]
- [4. the member organization will retain copies of statements of accounts prepared and/or transmitted by the third party agent in accordance with applicable books and records requirements.]

[Allocation of responsibilities for preparation and/or transmissions of statements to any person other than a carrying organization pursuant to an agreement approved by the Exchange in accordance with Rule 382 (Carrying Agreements) shall be deemed to be utilization of a "third party agent.]"

[An introducing organization that is a provider of services included in a member organization's statements of accounts may not function as a "third party agent" and may not itself prepare and/or transmit such statements.]

[/04 Assets Externally Held and Included on Statements Solely as a Service to Customers]

[Where a statement of account includes assets as to which the member organization does not have fiduciary responsibility, does not have access to and which are not included on the member organization's books and records, such assets must be clearly and distinguishably separated on the statement. It must be clearly indicated on the statement that such externally held assets: are included on the statement solely as a courtesy to the customer, information (including valuation) is derived from the customer or other external source for which the member organization is not responsible, and are not covered by SIPC.]

[/05 Use of Logos, Trademarks, etc.]

[Where the logo, trademark or other similar identification of a person (other than the carrying or introducing organization) appears on a customer account statement, the identity of such person(s) and the relationship to the introducing, carrying or other organization included on the statement must be provided and may not be utilized in a manner which is misleading or causes customer confusion.]

[/06 Use of Summary Statements]

[Where a member organization carrying a customer's account and another person(s) who separately offers financial related products/services to the same customer (e.g., mutual fund sales/custodial services, banking products/services, insurance products/services, securities products/services, etc.) seek to jointly formulate and/or distribute their respective customer account statements together with a statement summarizing or combing assets held in different accounts ("summary statement"), the Exchange will require:]

[1. That the summary statement:]

[a. indicate that the "summary statement" is provided for informational purposes and includes assets held at different entities;]

[b. identify each entity from which information is provided or assets being held are included, their relationship with each other (e.g., parent, subsidiary or affiliated organization), and their respective functions (introducing/carrying brokerage firms, fund distributor, banking/insurance product providers, etc.);]

[c. clearly distinguish between assets held by each entity by use of columns, coloring or other distinct form of demarcation;]

[d. identify the customer's account number at each entity²;]

[e. provide a telephone number for customer service at each entity²]

If the client's account number and the customer service telephone number at each entity are included on their respective account statements, such information need not be included on the summary statement.]

[f. disclose which entity carries each of the different assets or categories of assets included on the summary;]

[g. identify each entity that is a member of SIPC.³]

- [3 See, e.g., SIPC Bylaws (Article II) for possible ways to identify SIPC membership by using SIPC statements or symbols.]
- [2. To the extent that the summary statement aggregates the values of the various accounts summarized or portions thereof, such aggregation shall be recognizable as having been arithmetically derived from the separately stated totals or their components.]
- [3. That the beginning and end of each separate statement (*e.g.*, summary, brokerage, mutual fund, banking, insurance, etc.) be clearly distinguishable by color, pagination or other distinct form of demarcation.]
- [4. That there be a written agreement between the carrying organization and each other person jointly formulating and/or distributing its respective customer account statements attesting that each such person has developed procedures/controls for reviewing and testing the accuracy of the information included on its respective statements.]
- [5. That the summary statement shall comply with Rule 409 and all interpretations thereof.]

[(b)]

[/01 Standards For Holding Mail For Foreign Customers – Rule 409(b)(2) Waivers]

[The Exchange will consider written requests from member organizations for the implementation of policies and procedures for the holding of confirmations, statements and broker-dealer financial statements ("communications") for foreign customers. Requests for waivers under Rule 409(b) must include the following representations:]

[1. that the member organization will obtain not less frequently than annually and will retain (in accordance with SEA Rule 17a-4(b)) a written statement from the customer who has requested such waiver, that it is not feasible for such customer to make alternative arrangements for the regular receipt of these communications and that by reason of inefficient local mail services or unstable political climates, the customer requests that such material temporarily be held on behalf of such customer at the premises of the member organization; and]

- [2. that the member organization has written procedures in place for the holding of mail that include, at a minimum, that:]
 - [a. frequent supervisory review be conducted of any account for which waivers for transmissions of communications have been obtained, with special attention given to discretionary accounts.]
 - [b. an annual review of the organization's system shall be conducted by the compliance/internal audit department or by the person(s) assigned or delegated such responsibility pursuant to Rule 342 (independent of the branch office) such review should encompass a reasonable sampling of account documentation and account activity,]
 - [c. a log of such communications will be maintained at the branch or (principal) sales office servicing the account, which will note the date of direct transmittal of such communications to the customer and where sent, and]
 - [d. the member organization will endeavor to promptly communicate (orally) the substance of the communications directly to the customer and that a written record is kept of all meetings and conversations, etc., with the customer. Communications will be furnished to the customer at the earliest possible meeting.]

[Each foreign customer for whom mail is held is required to state, in writing, that it is not feasible to make alternative arrangements for the regular receipt of the mail. In this regard, member organizations shall represent to the Exchange that it will take steps to determine that the foreign customer has no other U.S. location reasonably available for receipt of the communications. In making that determination, member organizations may rely on the customer's statement unless the member or member organization is on notice of facts to the contrary.]

[Foreign customer accounts for which mail is held require frequent supervisory review by the member organization, i.e., a higher level of supervision and monitoring than is accorded other accounts. Additionally, the annual review conducted by the compliance/internal audit department (or other person(s) delegated such responsibility) must include a determination as to whether all the foreign customer communications are retained pursuant to written customer instructions.]

[The foreign customer communications held in accordance with a waiver under 409(b)(2) shall be made available to the customer for review at all times and at no special cost.]